



I- TES

# **MANUAL PENGGUNA**

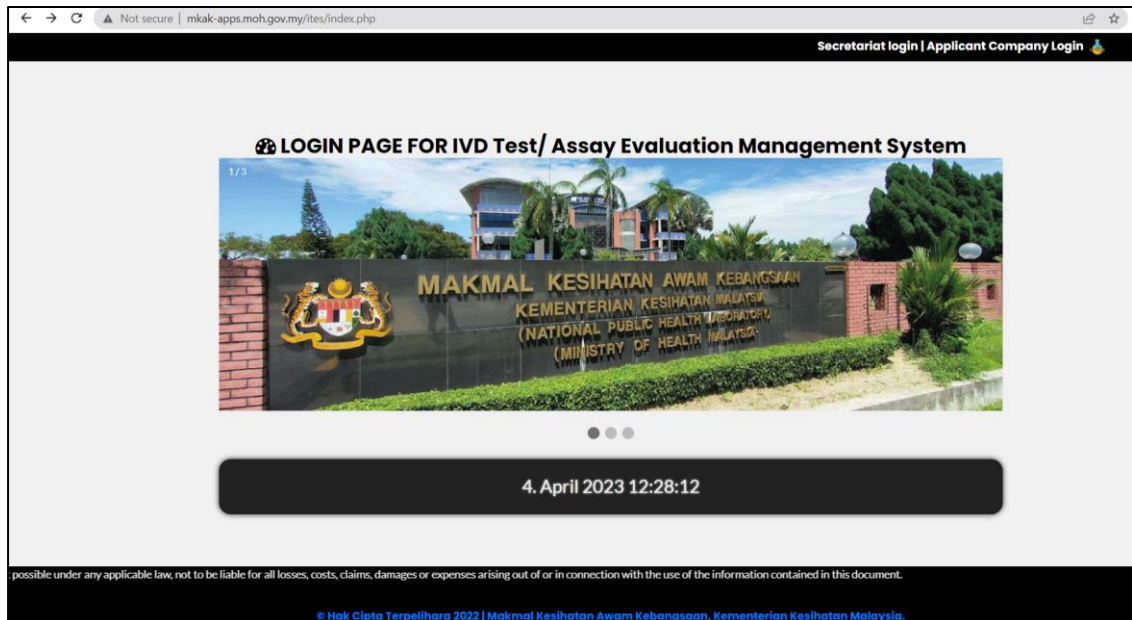
# **SISTEM i-TES**

SEKSYEN IT,  
MAKMAL KESIHATAN AWAM KEBANGSAAN  
JUN 2023

## MODUL PENGGUNA (PIHAK SYARIKAT)

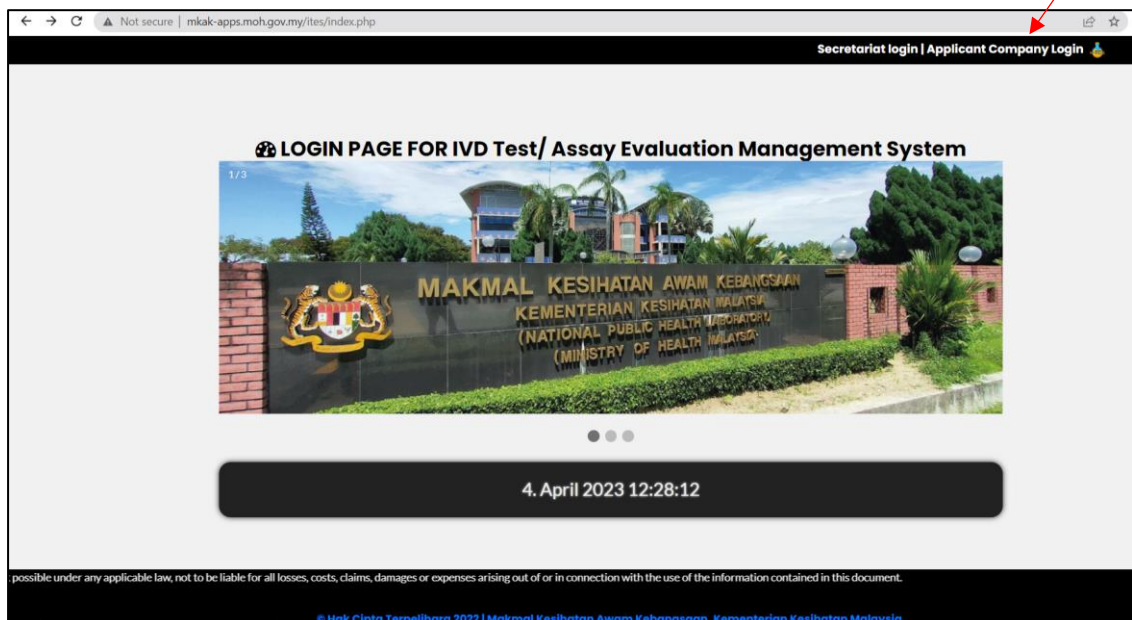
### Pendaftaran Baru

1. Membuka halaman pertama  
<https://mkak-apps.moh.gov.my/ites/>

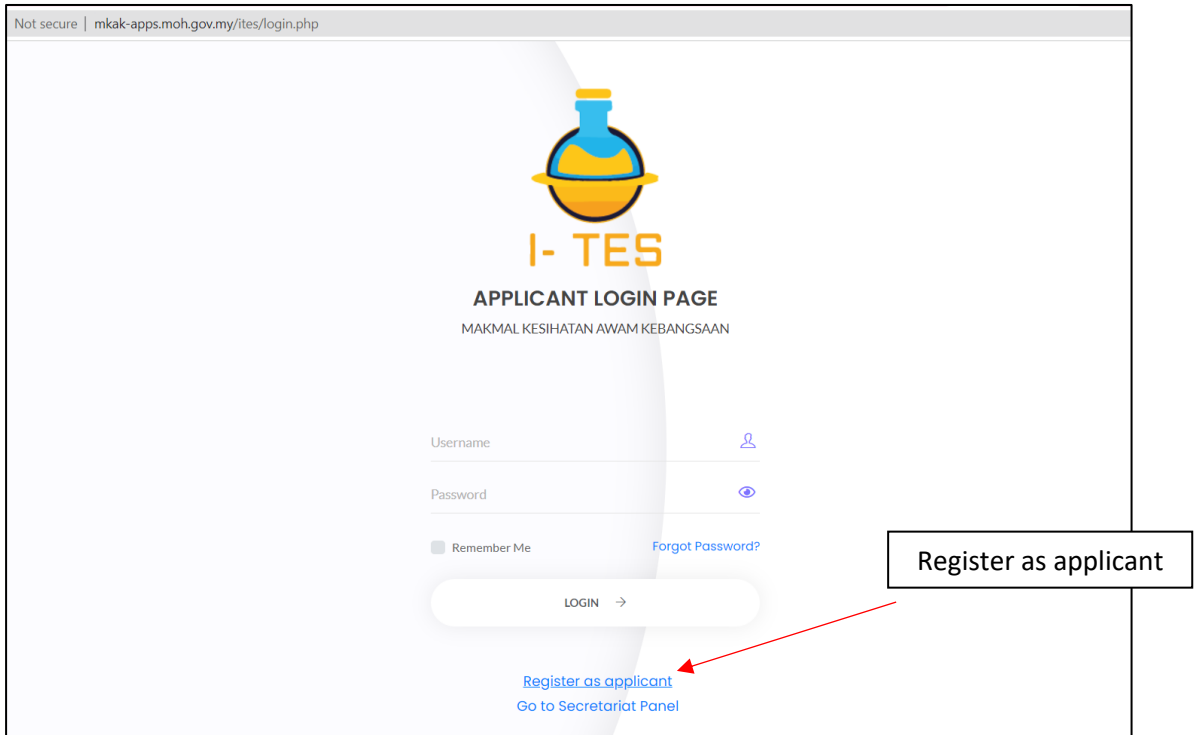


2. Klik button "Applicant Company Login"

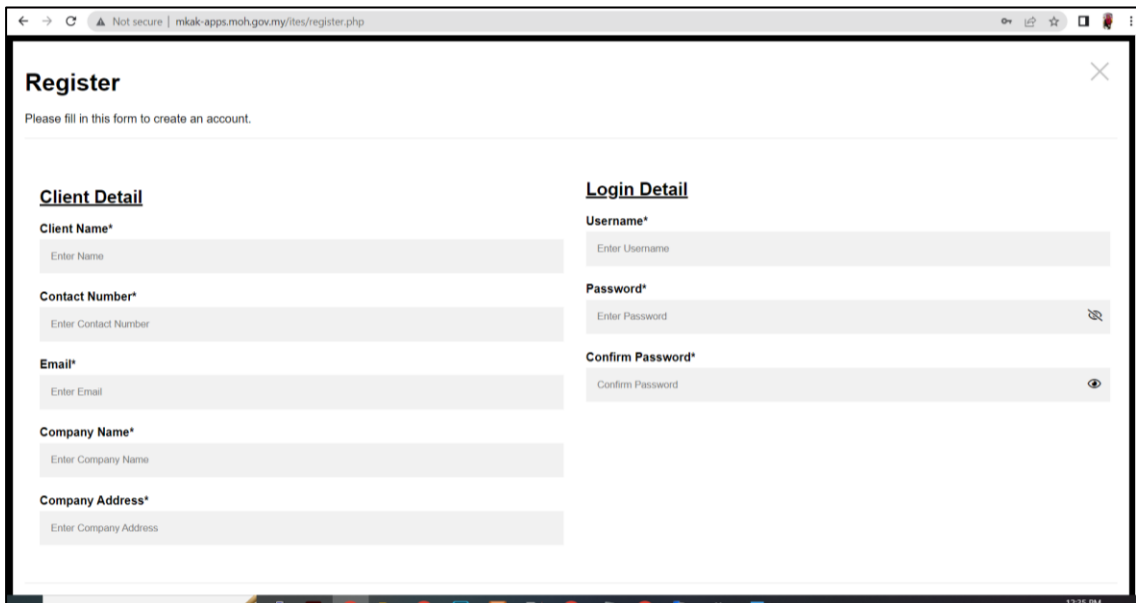
Applicant



3. Klik "Register as applicant"



4. Isikan maklumat pendaftaran pengguna dan maklumat "login"



5. Klik Butang "Register"

Not secure | mkak-apps.moh.gov.my/ites/register.php

Please fill in the form to create an account.

**Client Detail**

**Client Name\***  
Enter Name

**Contact Number\***  
Enter Contact Number

**Email\***  
Enter Email

**Company Name\***  
Enter Company Name

**Company Address\***  
Enter Company Address

**Login Detail**

**Username\***  
Enter Username

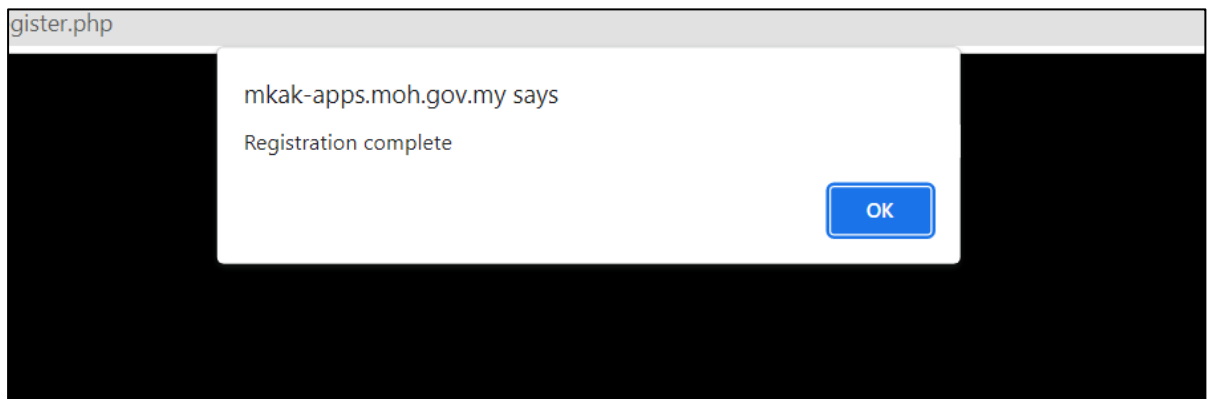
**Password\***  
Enter Password

**Confirm Password\***  
Confirm Password

By creating an account you agree to our [Terms & Privacy](#).

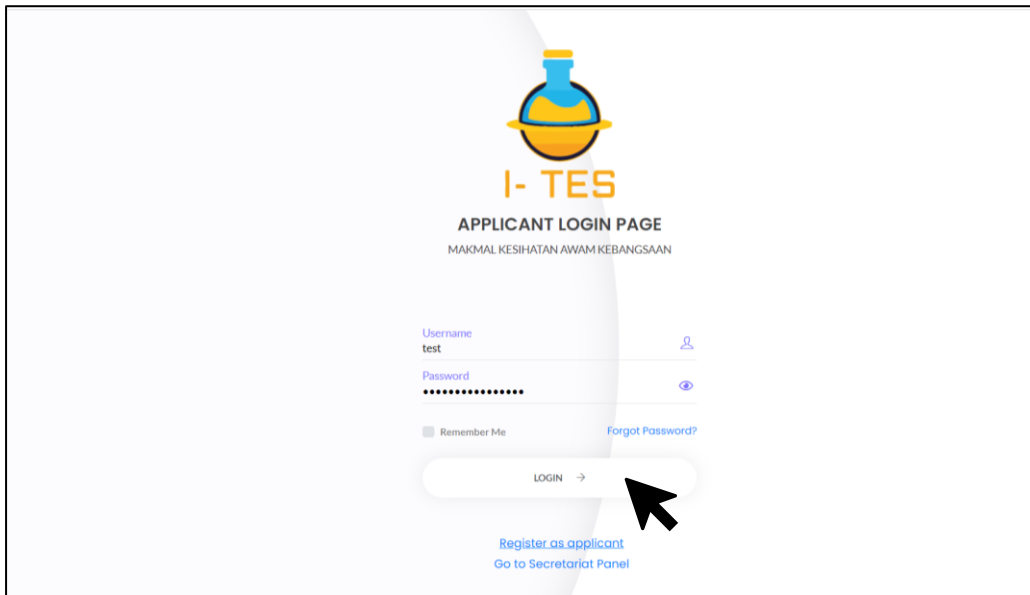
Register

6. "Registration complete" akan dipaparkan.



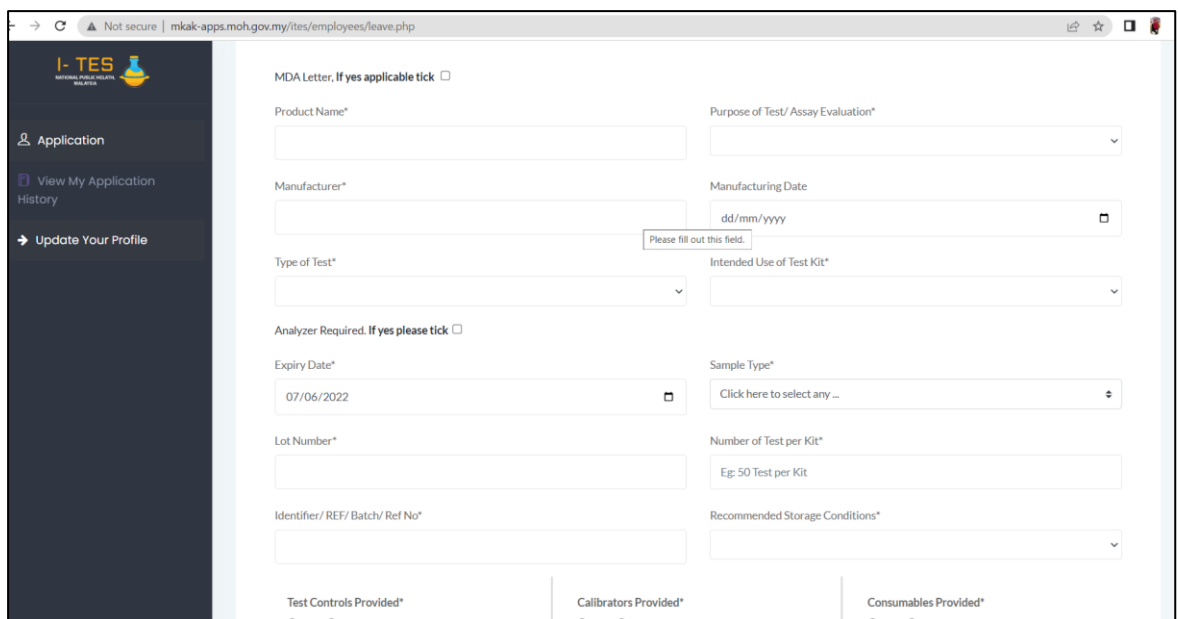
## Log masuk Pengguna

1. Masukkan "Username" dan kata laluan yang sah. Borang orang "Application for Registration" akan dipaparkan. Klik Login.



## Mendaftar permohonan Test/ Assay Evaluation

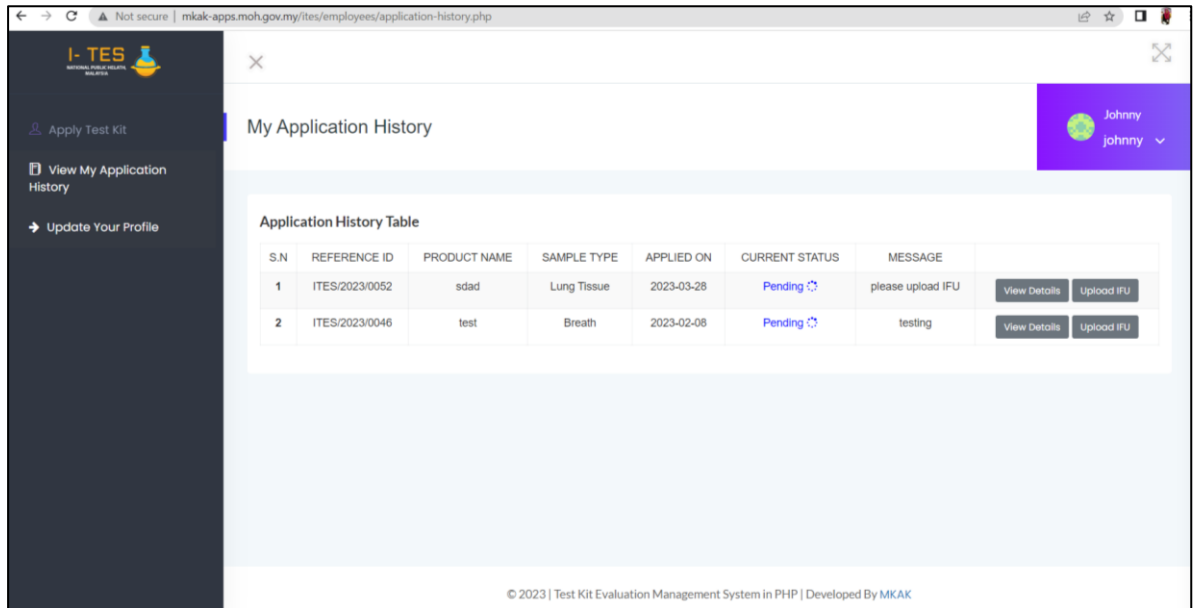
1. Isikan permohonan permohonan IVD/ Test Assay. Notifikasi melalui email akan dihantarkan kepada pihak sekretariat dan pengguna. Klik butang "Submit".



2. Permohonan Test Assay/ Evaluation. "Your application has been applied, Thank You." akan dipaparkan.

## Paparan Sejarah Permohonan

1. Klik butang "View my Application History". Paparan sejarah permohonan dipaparkan.



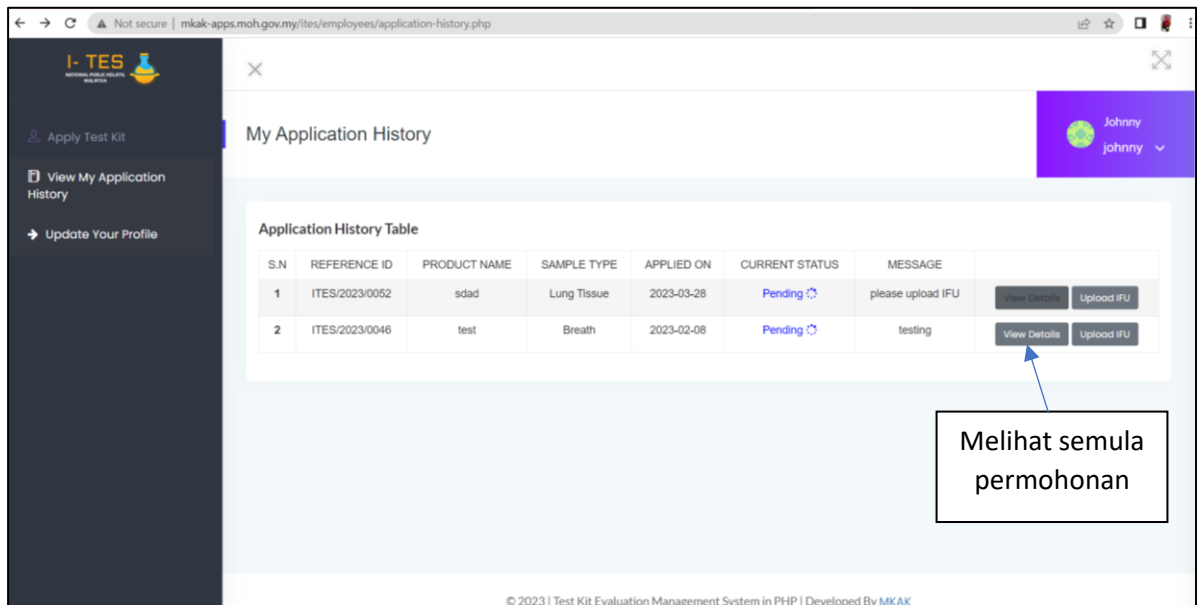
My Application History

Application History Table

S.N	REFERENCE ID	PRODUCT NAME	SAMPLE TYPE	APPLIED ON	CURRENT STATUS	MESSAGE	
1	ITES/2023/0052	sdad	Lung Tissue	2023-03-28	Pending	please upload IFU	<a href="#">View Details</a> <a href="#">Upload IFU</a>
2	ITES/2023/0046	test	Breath	2023-02-08	Pending	testing	<a href="#">View Details</a> <a href="#">Upload IFU</a>

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2. Paparan butang "View Details" dan "Upload IFU" dipaparkan.



My Application History

Application History Table

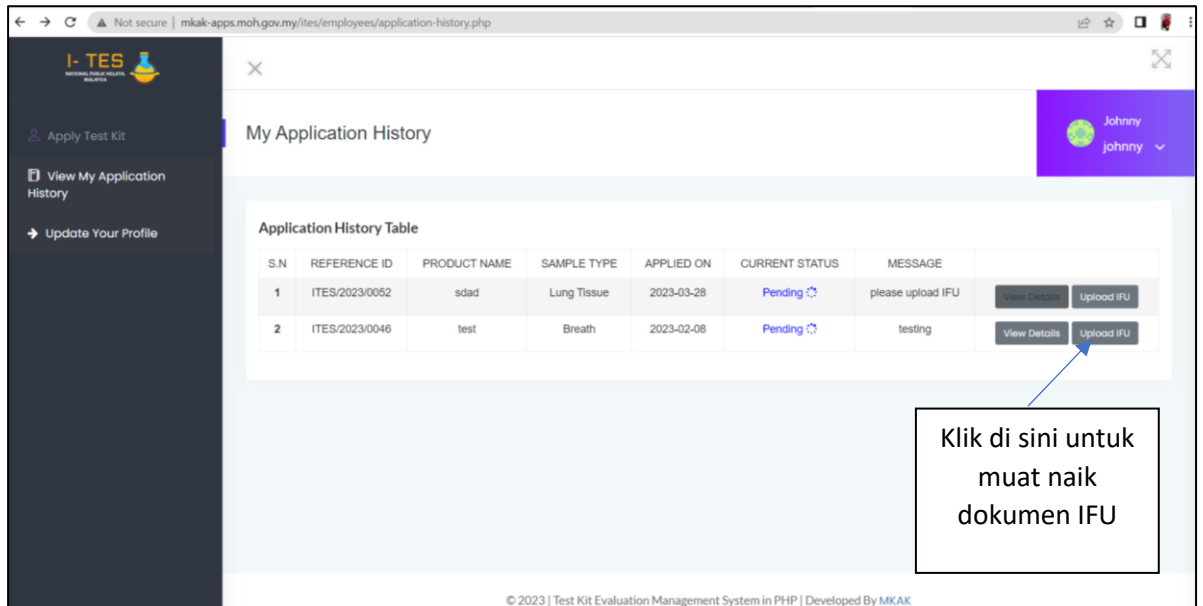
S.N	REFERENCE ID	PRODUCT NAME	SAMPLE TYPE	APPLIED ON	CURRENT STATUS	MESSAGE	
1	ITES/2023/0052	sdad	Lung Tissue	2023-03-28	Pending	please upload IFU	<a href="#">View Details</a> <a href="#">Upload IFU</a>
2	ITES/2023/0046	test	Breath	2023-02-08	Pending	testing	<a href="#">View Details</a> <a href="#">Upload IFU</a>

Melihat semula permohonan

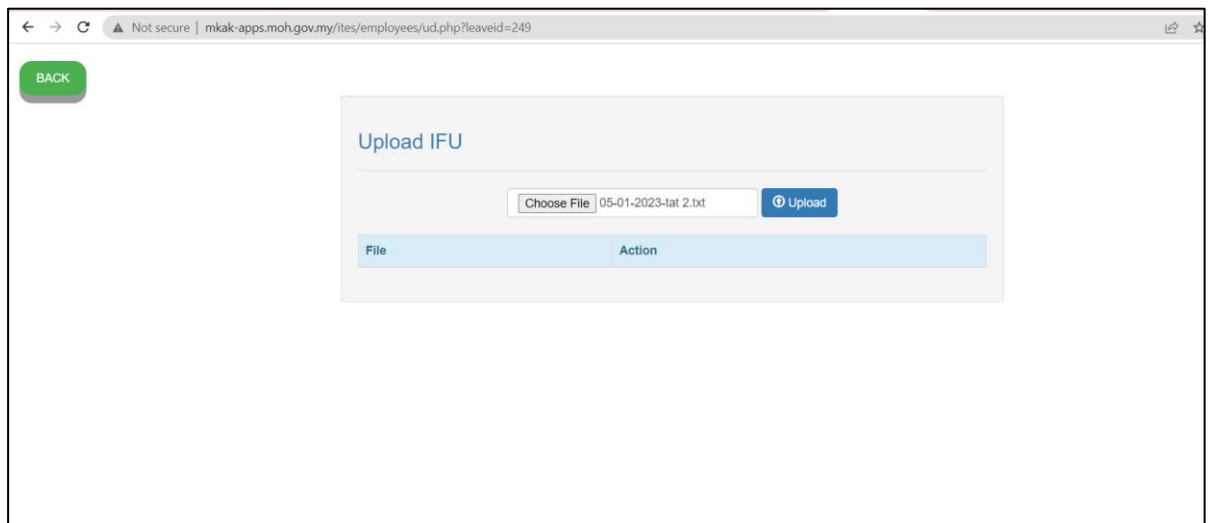
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## Muat naik dokumen sokongan (Upload IFU)

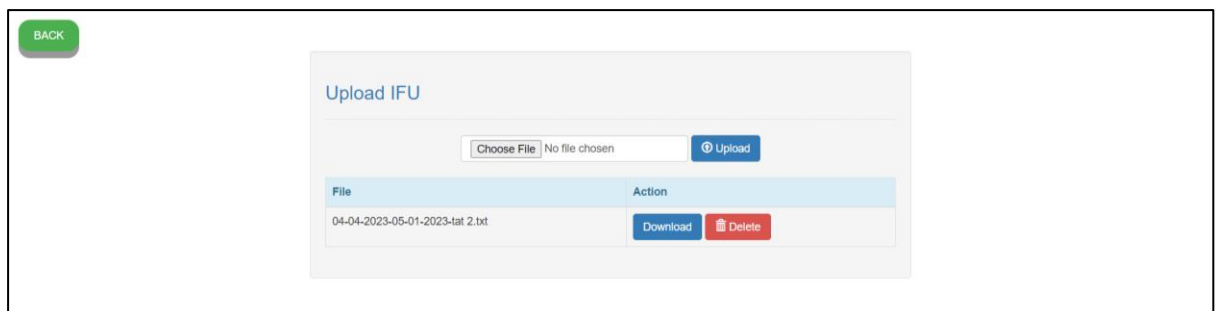
1. Klik butang "Upload IFU" di halaman sejarah permohonan. Halaman upload IFU dipaparkan.



2. "Upload" dokumen tambahan. Fail yang di "upload" muncul di table "Upload IFU".

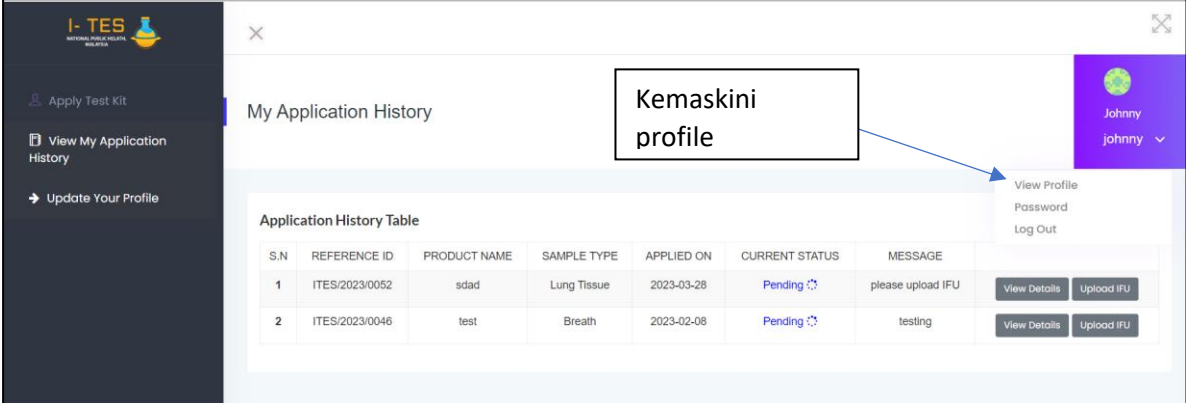


3. Muat turun dokumen yang telah di "upload". Fail berjaya dimuat turun semula.
4. Membuang dokumen tambahan. Dokumen tambahan dibuangkan di dalam server dan di "table database".



## Kemaskini profil pengguna

1. Klik butang "View Profile". Paparan halaman "My Profile" dipaparkan.



My Application History

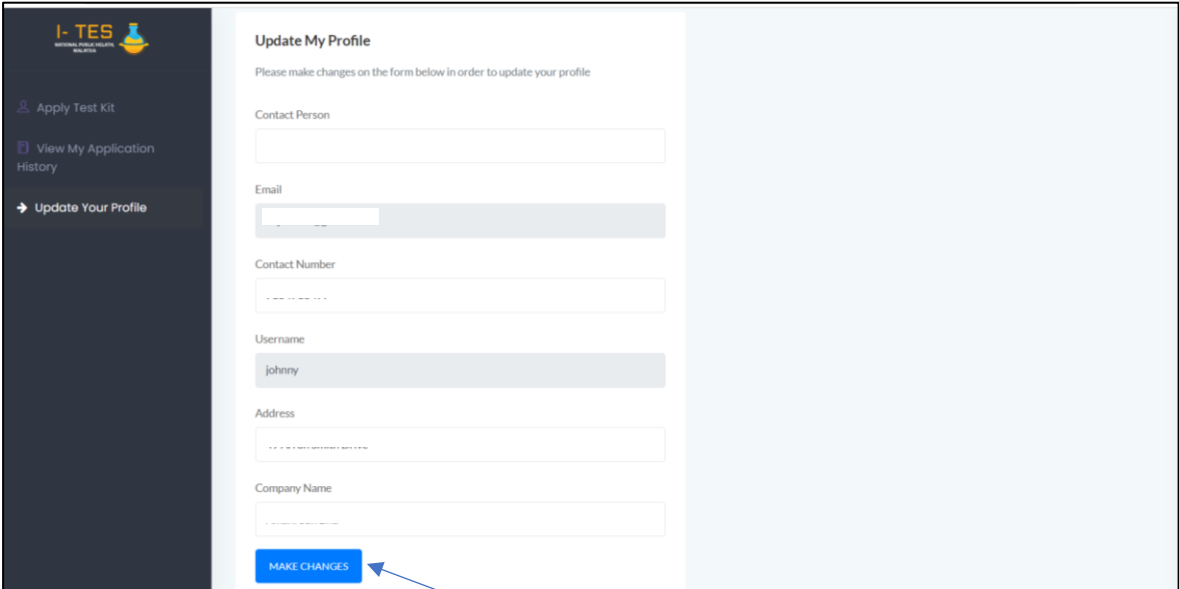
Kemaskini profile

View Profile  
Password  
Log Out

Application History Table

S.N	REFERENCE ID	PRODUCT NAME	SAMPLE TYPE	APPLIED ON	CURRENT STATUS	MESSAGE	
1	ITES/2023/0052	sdad	Lung Tissue	2023-03-28	Pending	please upload IFU	<a href="#">View Details</a> <a href="#">Upload IFU</a>
2	ITES/2023/0046	test	Breath	2023-02-08	Pending	testing	<a href="#">View Details</a> <a href="#">Upload IFU</a>

2. Isikan maklumat yang hendak diubah.
3. Klik butang "Make Changes". Maklumat akan dikemaskini.



Update My Profile

Please make changes on the form below in order to update your profile

Contact Person

Email

Contact Number

Username  
johnny

Address

Company Name

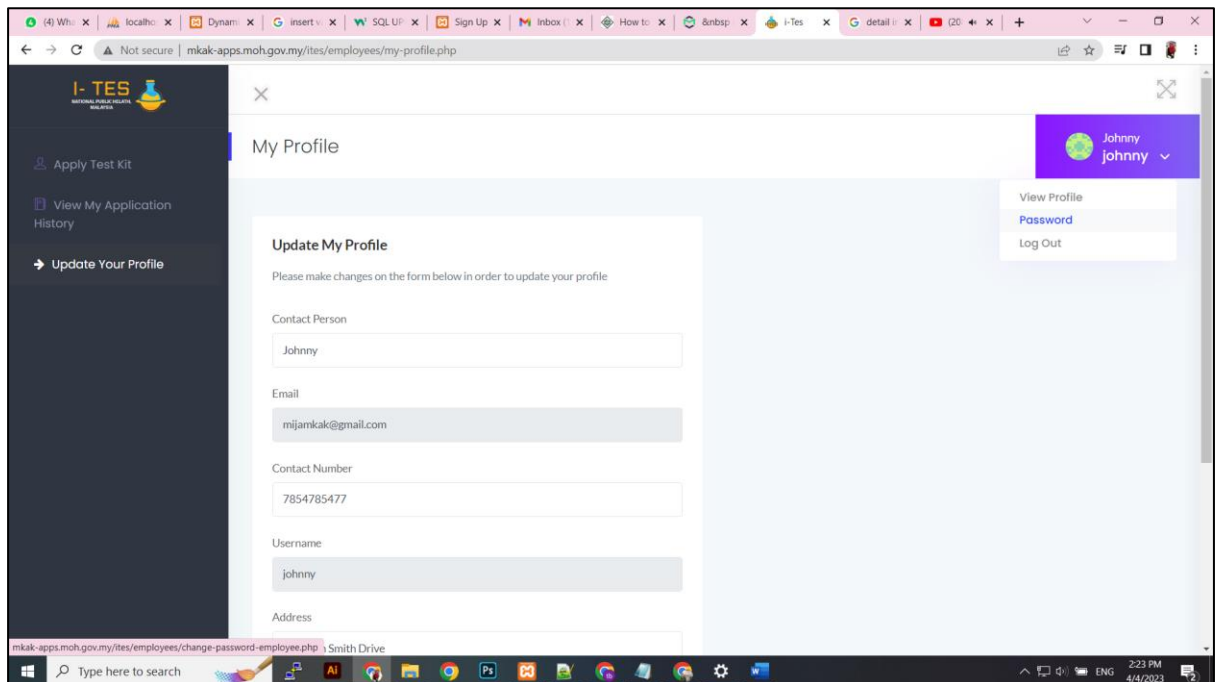
[MAKE CHANGES](#)

Buat perubahan

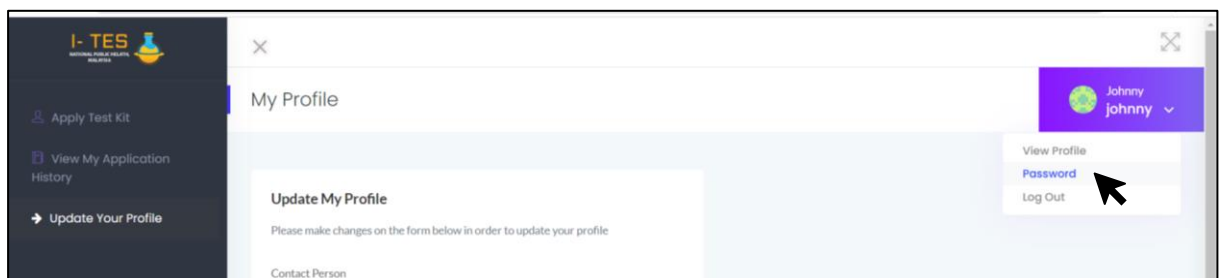


# Reset Password

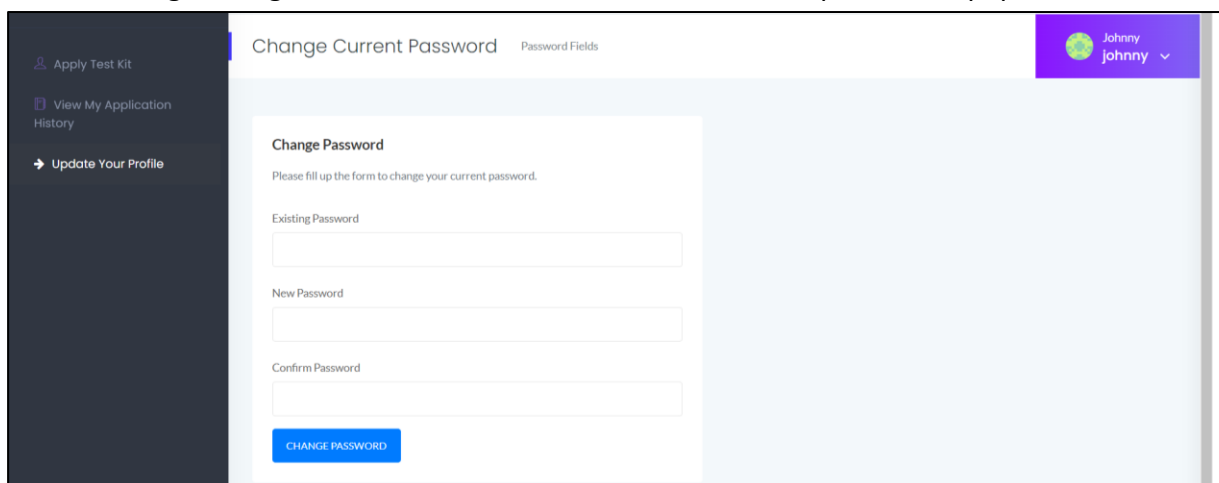
1. Tekan tombol berwarna ungu. Paparan halaman "Password" dipaparkan.



2. Klik tombol sub menu "Password".

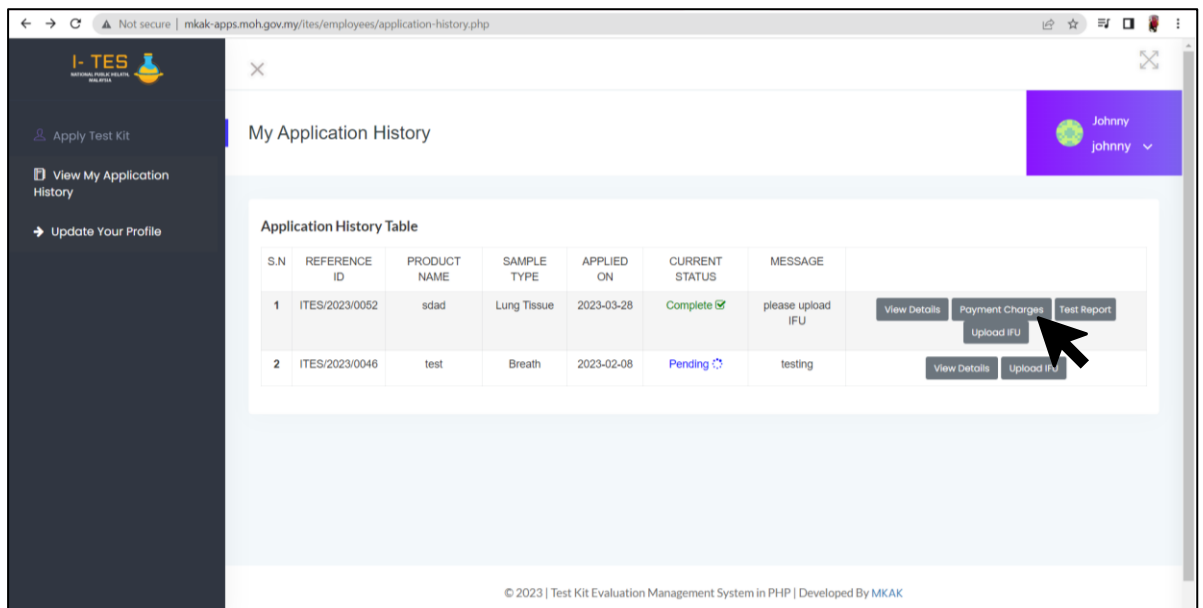


3. Masukkan "Password" sedia ada.
4. Isikan "Password" baru.
5. Tekan tombol "Change Password". "Your Password Has Been Updated." Dipaparkan.

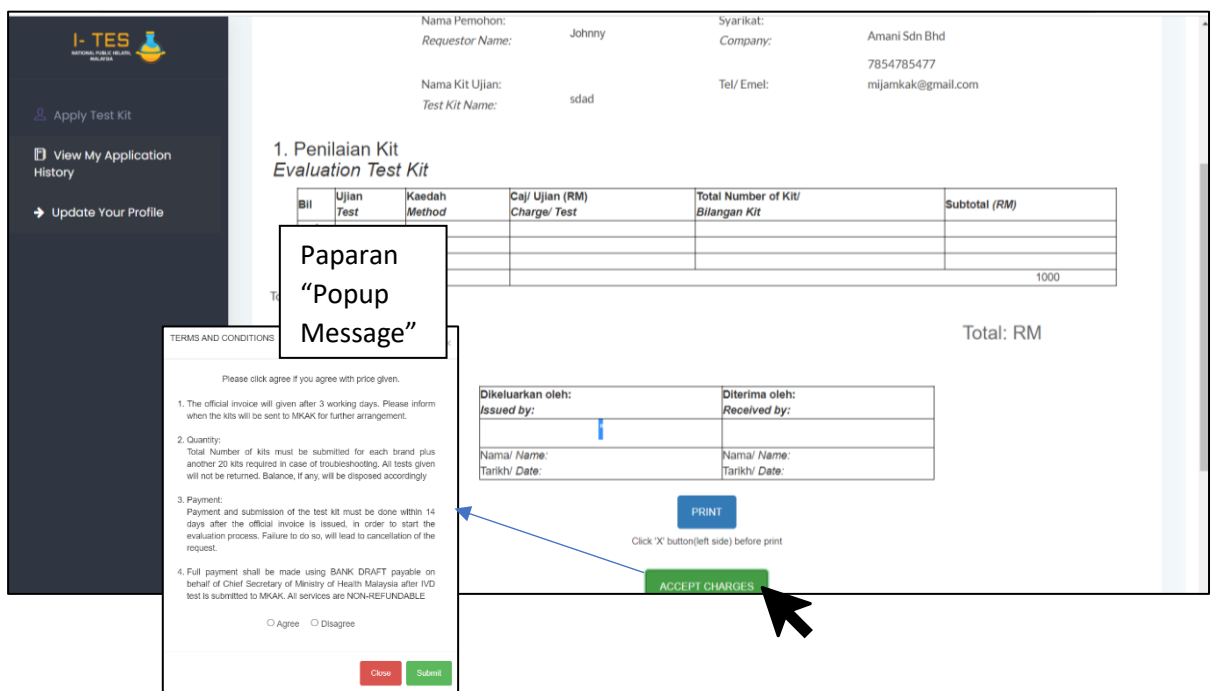


## Mengemaskini harga caj bayaran penilaian

1. Klik butang "Payment Charges". Jika pemohon setuju, paparan mesej "Thank you, you agreed with the price charges." akan dipaparkan.



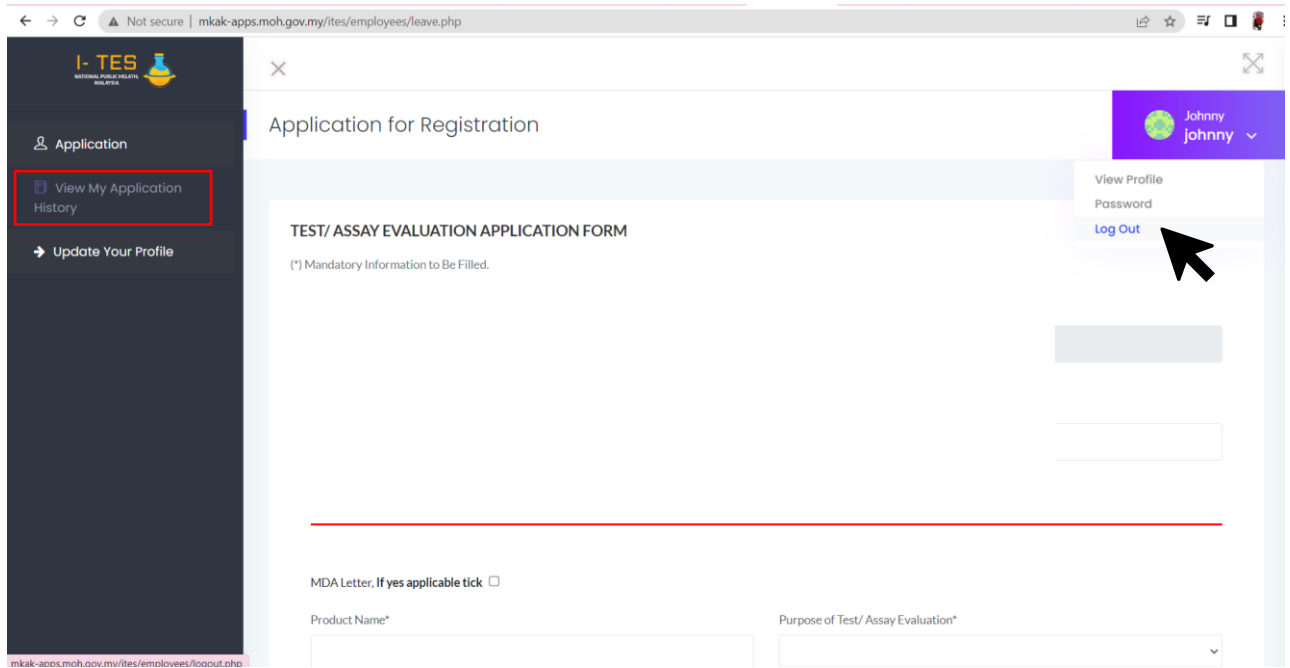
2. Klik butang "Accept Charges". Jika pemohon tidak setuju, paparan mesej "Thank you, your application has been declined" akan dipaparkan.



3. Terma dan syarat untuk penerimaan harga penilaian dipaparkan. Pihak syarikat perlu memilih untuk setuju atau tidak setuju. Jika setuju, maklumat permohonan akan dihantar melalui emel kepada pihak kewangan, syarikat dan secretariat.
4. Status "Accepted" berubah secara automatik kepada "In Process".

## Log Keluar

1. Tekan tombol berwarna ungu dan tekan sub menu "Log out"
2. Halaman utama i-Tes akan dipaparkan.



The screenshot shows a web browser window with the URL `mkak-apps.moh.gov.my/ites/employees/leave.php`. The page title is "Application for Registration". On the left, there is a dark sidebar with the "i- TES" logo and navigation options: "Application", "View My Application History" (highlighted with a red box), and "Update Your Profile". On the right, a user profile dropdown menu is open, showing the user's name "Johnny Johnny" and a "Log Out" link, which is being pointed to by a black mouse cursor. The main content area is titled "TEST/ ASSAY EVALUATION APPLICATION FORM" and includes a note: "(\*) Mandatory Information to Be Filled." Below this, there are input fields for "Product Name\*" and "Purpose of Test/ Assay Evaluation\*", along with a checkbox for "MDA Letter. If yes applicable tick".

- MANUAL PENGGUNA TAMAT -